



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE

आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केंद्रीय वस्तु एवं सेवा कर तथा केंद्रीय उत्पाद शुल्क
CENTRAL GST & CENTRAL EXCISE
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GEXCOM/HQR/MISC/10/2020 -HQRS Dated: 02.09.2020

Sub: Observance of "Swachhta Pakhwada" campaign from 1st September 2020 to 15th September 2020 - Regarding

"Swachh Bharat Mission" is one of the prominent projects launched by the Govt of India and is regularly being monitored at higher level. The Board/DGHRD has issued various instructions / guidelines advising the field formations to undertake "Swachhta Activities" at their respective Commissionerates. In this regard, the Letter C.No. 8/SAP/77/HRD(HRM-II)/2020 dated 10.08.2020 is enclosed herewith for observing "Swachhta Pakhwada" at respective divisions. It may also be noted that in view of the COVID-19 pandemic, necessary precautions may be taken and official guidelines may be followed while observing the Pakhwada.

2. In this year the following activities are proposed at CGST & Central Excise Headquarters Thiruvananthapuram for observing "Swachhta Pakhwada" :-

| Sl No | Date & Time | Activities |
|-------|----------------------------|--|
| 1 | 03.09.2020, 10.30 Hrs | Virtual Swachhta Pledge by Officers & Staff |
| 2 | 05.09.2020 | Essay Writing Competition for students. |
| 3 | 07.09.2020 & 08.09.2020 | Shramdaan Activities by officers & staff at their respective sections. |

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|---|---------------|---|
| 4 | 09.09.2020, | Cleanliness activities at CGST Staff Quarters, Valiyathura |
| 5 | 12.09.2020 | Painting Competition for Students. |
| 6 | 15.09.2020 | Tree plantation at CGST Staff Quarters, Valiyathura |
| 7 | To be decided | Virtual workshop by experts on cleanliness, waste management & creating a plastic free environment. |

3. During the fortnight the following additional activities are also planned at the CGST Headquarters, Thiruvananthapuram:-

- Display of Swachhta related quotations in the office at appropriate places, short messages & quotes on cleanliness, hygiene on social media/twitter of the department, Website etc.
- Disposal of General Waste/ E- waste by the concerned sections.
- Weeding out of old records by the concerned sections
- Award for best section-which implements the motive of this pakhwada in letter and spirit.

4. The above activities are illustrative but not exhaustive. The divisional heads shall formulate suitable action plan at their respective offices to observe “Swachhta Pakhwada” in a befitting manner.

5. This is issued with the approval of Commissioner, CGST & Central Excise Thiruvananthapuram.

Sivaprasad

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Sivaprasad S

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Date: 2020.09.02
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(SIVAPRASAD. S)

JOINT COMMISSIONER (P&V)

To

The Dy/ Asst Commissioners

Hqrs Office/ Thiruvananthapuram South/ Thiruvananthapuram

North/ Kollam/ Kottayam/ Allapuzha/ Pathanamthitta Divisions

Copy submitted to:

The Commissioner, CGST & Central Excise, Thiruvananthapuram