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भारत सरकार

GOVERNMENT OF INDIA

केन्द्रीय उत्पाद एवं सीमाशुल्क आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE & CUSTOMS

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C.No.VIII/48/04/2013-Cus. Tech

Dated: 07.04.2016

STANDING ORDER No. 1/2016- Cus

Sub: Creating Valuation Checking Cell and Data Quality Monitoring Cell - Reg.

In order to improve the coordination of Customs Valuation work and to ensure the quality of data furnished by Importers / Customs Brokers in customs clearance documents, a Valuation Checking Cell / Data Quality Monitoring Cell has been constituted in Trivandrum Commissionerate and it will be headed by the Additional Commissioner (H.Qrs), who will also function as the DGOV Nodal Officer. The Nodal Officer will be assisted by the Deputy/Assistant Commissioners in charge of the customs stations at ACC, Trivandrum and Kollam Seaport and suitable officers each in the rank of a Superintendent and Inspector shall also be co-opted for this purpose by the Deputy/Assistant Commissioners concerned.

02. The Valuation Checking Cell / Data Quality Monitoring Cell will have the following functions:

(a) **Valuation Checking Cell**

- (i) Monitoring the valuation trend in respect of sensitive commodities in coordination with appraising groups;
- (ii) Reviewing and updating of sensitive list;
- (iii) Review of NIDB outliers on a weekly basis and monitoring the follow up action by appraising groups to protect the interest of revenue;
- (iv) Sending consolidated monthly report to DOV ;
- (v) Monitoring the additional revenue realized on account of revision of declared values based on the NIDB data and other factors, and sending monthly reports to DOV;
- (vi) Analysing the Valuation problems faced by appraising groups and providing

(b) Data Quality Monitoring Cell

(i) It is mandatory for the Importers / Customs Brokers to declare full and correct information concerning the goods being imported such as description, brand, model, grade, specification, standard unit of quantity etc. in the appropriate columns while filing the Bill of Entry.

(ii) In case of declarations filed at the service center, the concerned personnel should be instructed to ensure that all columns are filled in and that documents with incomplete information should not be accepted. Further, the declarations should be test checked by an Inspector/Examiner designated for this purpose.

(iii) In respect of Bills of Entry filed through ICEGATE, the declarations should be screened for completeness before accepting for assessment.

(iv) The appraising officers in the groups should return the documents found deficient in the required information for capturing the missing details by amendment of the document. Assessment should be done only after the defects are rectified.

(v) The officers examining the goods at the clearance stage should verify the original commercial documents and ensure that all relevant information has been captured in the EDI system. Missing particulars should be incorporated by amending the document before allowing clearance of the goods. Suitable penal action should be initiated for misdeclarations, if any, noticed.

(vi) In respect of Manual assessments, similar checks may be carried out by the assessing officers so as to ensure that full and accurate information are incorporated in the Bill of Entry. All such relevant information should be captured while doing the data entry of creating electronic files of these Bills of entry.



**M.SREEDHAR REDDY
COMMISSIONER**

To

- 1) Additional Commissioner (H.Qrs), Trivandrum
- 2) Assistant Commissioner, Air Cargo Complex, Trivandrum
- 3) Assistant Commissioner, Kollam Division, Kollam
- 4) Superintendent, Computer Cell (H. Qrs)